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**TOWN OF NORTH HAMPTON**

**the fifth municipal facilities committee**

draft minutes july, 30 2015 –

***These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription.***

**1. The Call to Order by the Chair**

Chair Etela called the meeting to order at 6:32 PM. Those in attendance were Peter Robie, Josh Jeffrey, Wally Kilgore, Michael Castagna, Brian Page and Ron Lamarre.

**2. Old Business:**

     2.1 Re-affirm the Select Board charge of the Committee.

Mr. Etela reaffirmed the Select Board’s charge to the committee by reading the original charge to those present.

Mr. Etela stated the committee has added items to this charge including updating the costs for the library on the homestead property. He further stated the committee also decided to put forth an alternate plan, which will need to be costed out.

Mr. Etela stated Selectman Miller requested an update on the cost to construct the police and fire departments on the homestead property.

Mr. Etela suggested taking the latest Ricci Construction plan and adding three percent to the cost.

Mr. Kilgore reminded committee members that two of the Select Board members voted against costing the fire and police on the homestead, and that a vote had been taken at a recent Select Board with a vote of 2-1 not in favor of an update to the cost.

     2.2 Discuss the meeting of 7/23 with the Library Trustees.

Discussion ensued regarding last week’s Municipal Committee meeting with the library trustees, and all members agree that it went very well..

     2.3 Confirm the schedule of drawings and estimating.

Mr. Lamarre discussed removing the back door at the town offices and having one front door for the police and fire stations. The current set up is very confusing to residents trying to register cars, obtain a building permit or doing any other type of town business.

Mr. Lamarre stated they are trying to get police and fire all on one floor with the second floor used for the town offices and historic archive, while making use of the existing elevator. He further stated he would have plans later next week.

Chair Etela asked Mr. Lamarre if he had spoken to Bauen Construction.

Mr. Lamarre stated he had spoken with them, and they have agreed to re-price the Kingston library as if they were building it this year with the addition of 3,000 square feet. Mr. Lamarre stated Bauen Construction have offered to do this initial step free of charge to the Town.

Chair Etela remind the committee their charge is to also price out the cost of renovating the library for the town offices.

**3. New Business:**

     3.1 Discussion of required Temporary moves/costs.

The committee discussed a temporary move certain pieces of the police station into the library building during their building phase, with an approximate period of nine to ten months. The police will still use the current police station with the addition of the new sally port and jail cells.

Temporary moves were discussed with the police moving into the library during their building phase for approximately nine to ten months. Security will be there in the current police station with the building of the new sallyport and jail cells.

     3.2 Discussion on the Alternate Plan and second meeting between the Chiefs and Ron Lamarre.

     3.3 Confirm availability for The CIP Committee meeting with us on Thursday 9/10 at 6;30 pm.

The committee confirmed they would be available to meet with the CIP Committee on Thursday, September 10, 2015 at 6:30 PM.

     3.4 Discuss update of cost for Police/Fire Building from previous Campus Plan.

Discussion continued with disagreements between members on giving a cost figure for building the public safety buildings on the homestead property that Selectman Miller requested.

Mr. Kilgore and Mr. Castagna stated it is not part of the committee’s charge and the other Select Board members voted against doing so. Mr. Kilgore further stated the Library Trustees are already concerned about having the rug pulled from underneath them, and this request should not be considered.

Director Page discussed a press release, and stated he had brought along a draft version to distribute to the committee members.

The committee members took a moment to each read over the draft. Mr. Kilgore stated he felt the article in the newspaper was very informative while still being somewhat vague. He further stated people are happy with the composition of the committee and the knowledge they bring with them.

Suggestions were made by committee members on switching two paragraphs in the draft document. All committee members agreed to send comments/suggestions to Chair Etela, and he would in turn send them to all members for comment.

Chair Etela stated people have been talking about the future and fire departments becoming regionalized. He further stated people do not realize it will cost the residents more and asked of ways to get that message out.

Director Page stated he sees things going that route, but are at least 15 years out from that happening.

 Mr. Castagna stated it does not affect infrastructure it affects manpower and how it is paid for.

Mr. Kilgore discussed one of the reasons for regionalization is to share costs equitably between towns.

     3.5 Confirm no meeting on 8/6/2015, next meeting will be 8/13/2015.

The committee agreed there would not be a need for a meeting on August 6, 2015 and the next meeting will be on August 13, 2015.

**4. Approve minutes from July 23, 2015 meeting**

Chair Etela discussed missing meeting minutes of July 8 and July 15.

Director Page explained a part time person had been hired to take meeting minutes, but they had changed their mind. He further stated Jan Facella was working on getting the minutes up to date for the next meeting on August 13.

**5. Any other item that may come before the Committee**

The next meeting will be held on August 13, 2015

**6. Adjournment**

Meeting adjourned at 7:20 PM.

Respectfully submitted,

Janet Facella